

**work2future Board Meeting**  
**Thursday, December 6, 2018**  
**ACTION MINUTES**  
CTO: 11:49 AM

Prepared by Nguyen Pham; reviewed by Lawrence Thoo; approved by Monique Melchor

WDB STAFF: Katty, Alvarez, Monique Melchor, Nguyen Pham, Joy Salandanan, Lawrence Thoo, Dhez Woodworth, Bige Yilmaz

**I. CALL TO ORDER & OPENING REMARKS**

Read by Chair Joe Flynn, who also introduced new Board member, Mr. Kishan Vujjeni, Co-Chair of the South Bay Consortium for Adult Education, and Dean of College Transitions and Extension Programs, San Jose-Evergreen Community College District.

**II. QUORUM VERIFICATION**

**Present:** Rose Amador, Louise Auerhahn, Jack Estill, Joe Flynn, Blanca Gomez, Leslie Gilroy, Juan Gutierrez, Susan Koepp-Baker, Van Le, Maria Lucero, Rashad Said, Mitch Schoch, Henri Villalovoz, Kishan Vujjeni, David Wahl.

**Absent:** Rajiv Batra, Jeff Burrill, George Chao, Pamela Moore, Brynt Parmeter, Rafaela Perez, Steve Preminger

**III. CONSENT ITEMS**

**ACTION:** It was moved by Mr. Estill, seconded by Mr. Said, and approved unanimously to accept the following:

- A. Financial Status as of September 30, 2018 (First Quarter, FY 2018-19)
- B. Labor Market Information Update
- C. San Jose Works Status Update

**IV. BUSINESS ITEMS**

**A. Old Business**

**1. Minutes Approval**

**ACTION:** Upon a motion by Mr. Estill, seconded by Mr. Said, the minutes of the September 20, 2018 Board meeting were approved unanimously. Ms. Gomez, Ms. Gilroy, and Mr. Vujjeni abstained.

**B. New Business**

**1. 2019 Meeting Schedule**

Special Projects Manager Lawrence Thoo presented to the Board a schedule of meetings for 2019 with the Board retreat at a date and time to be determined by the Executive Committee.

**Action:** Upon a motion by Ms. Le, seconded by Ms. Amador, the following schedule of meetings of the Board of Directors of the work2future Workforce Development Board was approved unanimously:

- Thursday, March 21, 2019
- Thursday, June 20, 2019
- Thursday, November 21, 2019
- A Board retreat, at a date and time to be approved by the Executive Committee.

## **2. WIOA Performance and Service Delivery Outcomes**

work2future Director Monique Melchor reported on staff's assessment of CalJOBS's predictive reports and performance negotiations with the state. Ms. Melchor emphasized that the report is an interim indicator of performance due to the unavailability of WIOA performance reports from CalJOBS.

Ms. Melchor reviewed the performance goals negotiated and agreed with the state for Program Years 2018 and 2019. She pointed out that, despite the agreed goals, uncertainty remains with respect to the Credential Attainment indicator, as the state has yet to resolve continuing disagreement in the field about what does and does not count as a "credential" for Performance Indicator purposes.

Ms. Melchor also reviewed the employment-related outcomes of each of the career services providers, Eckerd Workforce Development and work2future Foundation, and reported that, as the first quarter results are short of goal, staff will be tracking the providers' outcomes closely as the year progresses. However, staff is not overly concerned at this time, she said.

Ms. Melchor responded to questions asked by Ms. Le, Mr. Estill, and Mr. Said.

## **3. Budget Update: Preliminary Budget Scenarios FY 2019-20**

Finance Manager Joy Salandanan reported on the initial budget scenarios for Fiscal Year 2019-20. She pointed out that as the White House asked for an overall reduction in funding for Department of Labor of nine percent, including a 40 percent cut for WIOA, staff will be considering possible solutions to mitigate the likely negative impact on funding to local workforce boards while still maintaining the health of the organization.

## **4. Skills Gap in the San Jose MSA**

LMI Project Manager Bige Yilmaz introduced Justin Edwards and Jaime Garcia from Social Progress Imperative, Inc., who presented on their work to date analyzing the skills gap issue in the San Jose-Sunnyvale-Santa Clara Metropolitan Statistical Area as part of their efforts to develop a Social Progress Index (SPI) for San Jose. An SPI is an indicator of the social health of a community, measured across various criteria.

## 5. 2018 Community Builder Awards

Director Melchor and Board Chair Flynn introduced the Community Builder Awards Presentation. San Jose Councilmember Johnny Khamis offered congratulatory remarks. The following individuals were recognized:

### Outstanding Partner Awards:

- Bentek Corporation, represented by Mitch Schoch
- Citi Community Development, represented by Marco Chavarin
- East Side Union High School District, represented by Tim Nguyen
- Naprotek, Inc., represented by Armando Aguilar
- NextFlex, represented by Karen Savala
- SCORE Silicon Valley, represented by Dr. John Edwards and Bob Goedjen
- VeggieLution, represented by Cayce Hill

### Outstanding Adult and Youth Participant Awards:

- Adult
  - Aleida Jones
  - Elena Rivera
- Youth
  - Beverly Bares
  - Jalen Butcher
  - Andrew Musquez
  - Steven Rubio

V. **PUBLIC COMMENT:** None

VI. **SUGGESTED AGENDA ITEMS FOR NEXT MEETING:** None

### VII. **ANNOUNCEMENTS**

A. Next meeting: The next meeting of the work2future Board is scheduled for Thursday, March 21, 2019, 11:30 am at work2future Business Services and Administration Center.

B. Ms. Le announced two East Side Union High School District events on December 13<sup>th</sup> and December 20<sup>th</sup>. Ms. Le will send information on the latter to staff for distribution to the Board.

VIII. **ADJOURNMENT:** The meeting was adjourned at 1:31 p.m.